



# AUSTRALIAN POWER BOAT ASSOCIATION

National Authority Affiliated with the Union International Mononautique

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Updated Form April 2020

## INCIDENT REPORT

VENUE: \_\_\_\_\_

CLUB: \_\_\_\_\_

DATE: \_\_\_\_\_

BOATS INVOLVED:

1: \_\_\_\_\_

2: \_\_\_\_\_

3: \_\_\_\_\_

Fill out this form when an incident occurs.  
Please ensure that all questions are completed.

SAFETY OFFICER USE ONLY	
<input type="checkbox"/>	Driver Error
<input type="checkbox"/>	Water Conditions
<input type="checkbox"/>	Mechanical Fault
<input type="checkbox"/>	Hull Failure
<input type="checkbox"/>	Unable to Determine
<input type="checkbox"/>	Other (please specify)
_____	
_____	

CLUB CHECK LIST	
<input type="checkbox"/>	Boat Report for Each Boat involved
<input type="checkbox"/>	Scrutineering Form for Each Boat involved
<input type="checkbox"/>	Driver Statement(s)
<input type="checkbox"/>	Rescue Personnel Statement(s)
<input type="checkbox"/>	Witness Statement(s)
<input type="checkbox"/>	Videos/Photographs

## INCIDENT REPORT

This form has been designed to give information and to suit a number of situations. Include any information that you feel is also relevant, on a separate sheet if necessary. Some information asked for may seem unnecessary, but it may enable us to pick out any trends occurring.

A boat report form AND a copy of the scrutineering form MUST accompany this report for each boat involved in an incident.

Person making report: \_\_\_\_\_ Position held: \_\_\_\_\_

Contact phone number(s): \_\_\_\_\_

Venue: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Club conducting event: \_\_\_\_\_

Weather conditions: \_\_\_\_\_

Relative to the boat(s), from where was any wind blowing and how strong was it?: \_\_\_\_\_

Water conditions: Calm: (\_\_\_\_) Choppy: (\_\_\_\_) Rough: (\_\_\_\_) Very Rough: (\_\_\_\_) Sloppy: (\_\_\_\_)

Other (specify): \_\_\_\_\_

Was visibility hampered by sun, rain, fog, exhaust haze, etc? \_\_\_\_\_

Number of boats in race: \_\_\_\_\_ Class of race (H'cap, 6 litre, etc): \_\_\_\_\_

Number of boats involved in the incident: \_\_\_\_\_

### BOAT 1

Boat Name: \_\_\_\_\_ SBA Rego: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Owner Name & Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ APBA owners Licence Number: \_\_\_\_\_

SBA licence Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ state of issue: \_\_\_\_\_

Driver Name & Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ APBA Drivers Licence number: \_\_\_\_\_

SBA licence number: \_\_\_\_\_ Expiry date: \_\_\_\_\_ state of issue: \_\_\_\_\_

### BOAT 2

Boat Name: \_\_\_\_\_ SBA Rego: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Owner Name & Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ APBA owners Licence Number: \_\_\_\_\_

SBA licence Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ state of issue: \_\_\_\_\_

Driver Name & Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ APBA Drivers Licence number: \_\_\_\_\_

SBA licence number: \_\_\_\_\_ Expiry date: \_\_\_\_\_ state of issue: \_\_\_\_\_

### BOAT 3

Boat Name: \_\_\_\_\_ SBA Rego: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Owner Name & Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ APBA owners Licence Number: \_\_\_\_\_

SBA licence Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ state of issue: \_\_\_\_\_

Driver Name & Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ APBA Drivers Licence number: \_\_\_\_\_

SBA licence number: \_\_\_\_\_ Expiry date: \_\_\_\_\_ state of issue: \_\_\_\_\_

**DETAILS OF INCIDENT:** \_\_\_\_\_  
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**HOW LONG DID IT TAKE FOR THE RESCUE PERSONNEL TO REACH THE DRIVER(S):** \_\_\_\_\_  
**DESCRIBE IN DETAIL, THE RECOVERY AND RESCUE:** \_\_\_\_\_  
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**WERE THERE ANY PROBLEMS DURING THE RESCUE AND/OR RECOVERY?** \_\_\_\_\_  
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**PLEASE ENCLOSE COPIES OF ANY DRIVER, RESCUE PERSONNEL, OR EYEWITNESS REPORTS OR STATEMENTS, VIDEOS OR PHOTOGRAPHS OF THE INCIDENT OR OF THE BOATS INVOLVED.**

IS THE RACE COMMITTEE ABLE TO DETERMINE THE CAUSE OF THE INCIDENT, IF SO, PLEASE GIVE DETAILS? \_\_\_\_\_

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### DIAGRAM OF INCIDENT

In this space (or on a separate sheet) please make a diagram of the course, showing position of incident and clearly label all relevant features (competing boats, rescue craft, dive boats, shoreline, turning points, etc.). show boats positions just before incident with arrows to indicate their course during the incident.

Were any separate sheets included with this report: \_\_\_\_\_

If so, how many: \_\_\_\_\_

Were any photographs included with this report: \_\_\_\_\_

If so, how many: \_\_\_\_\_

Were any video tapes included with this report: \_\_\_\_\_

If so, how many: \_\_\_\_\_